**Steve,**

**Please review:**

REVISED: 12 March 2024, DRAFT-5 *EMAIL FOR MICHAEL MORRISON – PLEASE RE-EYEBALL IT.*

**To: Michael Morrison,**email: doddsmemorials.com
phone: (937) 272-9381

**From: Don Poss,
VSPA Director Communications/Webmaster**Subject: KNIFE-13 Monument questions for design

Michael Morrison,

Thank you for the informative conversation recently.  As requested, I will send full life-size images as “.TIF” for portraits for each of the twenty-three (23) men on the KNIFE-13 Memorial (in progress now).

With an 8’L x 8”W x4’H Top Panel of granite to work with, I need to determine available dimensions for Portraits, Names, and black-space. First, I want to provide you with current information regarding VSPA’s draft-design of the KNIFE-13 Memorial. Attached is a PDF visual-aide of a working-*draft* image for the KNIFE-13 Memorial (front side-1: titles, patches, portraits and names, and black-space). To clarify the below design-information and my questions following.

**Memorial Draft-design information:** Only Panel-1’s front design is addressed at this point.

**KNIFE-13 Memorial’s Dimensions** (Panel-1, front):
 1. **Top:**   96”L  x 8”W  x 48”H
 2. **Center**:  103.2”L  x 14”W  x 16”H
 3. **Lower**:        108”L  x 16”W  x 16”H

 4 .**Side-Ends** for Top, Center, and Lower level are blank and solid black (no Titles, Portraits,
 Names, or Patches).

**Portrait Rows 1, 2, 3, 4, 5, Names and Contents**):

 **Title ROW-1 contains:** One (1) 56th SPS squadron Patch; One (1) Title-line; One (1) 56th SFS squadron Patch. Patches to the left and right sides of the Title as follows:
 1. (1) **Patch “56th** Security **Police** Squadron (1975 Squadron patch) aligns left of the
 Title-Name-line.
 2. (1) **Title-Line: “KNIFE-13 MEMORIAL**” is centered (horizontally and vertically) between the
 left and right Patches.
 3. (1) **Patch: “56th** Security **Forces** Squadron (Current squadron patch) aligns right of the
 Title-Name-line.

 **Portraits’ ROWS-2, 3, and 4:** 1. **All Portraits** center-horizontally on rows, vertically in columns aligning with portraits on
 the same rows and columns.
 a. All Squadron-Name-lines align with the bottom of the related Portrait on that line.
 2. **Portrait-Rows** contain (6) Portraits and (4)Name-lines:

1. Name-line-1: Rank.
2. Name-line-1: First-Name.
3. Name-line-3: Last-Name.
4. Name-line-4: “56th SPS” [squadron name].

 **Portrait ROW-5** contains one (1) 21st SOS squadron Patch, and five (5) Aircrew Portraits, each
 with five (5) Name-lines. 1. There is no patch “Name-lines.”
 2. The 21st Special Operations Squadron (SOS) patch, aligns with Row-5’s 21st SOSName-line.
 3. Portraits align and center-horizontally on rows, vertically in columns as if it were a portrait.
 4. Do not align the 21st SOS patch with the 56th SPS patch on the left-side of Title-Row-1.

 5. **Portrait Row-5** has five (5) Portraits to the right of the 21st’ SOS patch. Each Portrait has
 five (5) Name-lines:
 a. Name-line-1: Rank.

 b. Name-line-2: First-Name.

 c. Name-line-3: Last-Name.

 d. Name-line-4: “AIRCREW.”

 e. Name-line-5: “21st SOS” [squadron name].
 f. All “Squadron-Names” align with the bottom of the related Portrait.
  **Questions:**

I am concerned about space-size available for Names and Portrait photos on a 96”L  x 8”W x 48”H Panel. The actual design working-space required for Titles, Portraits, Name-lines, and black-space, may depend upon answers to these question:
 **Portraits and Name-lines:**
 1. What is the correct useable space-available for each of Twenty-three (23) portraits.
 The 56th SPS: four (4) Name-lines each; The21st SOS: five (5) Name-lines each.
 a. **Rows 2, 3, and 4:** There are Five Portrait-Rows that contain six (6) Portraits with three
 (3) Name-lines each.
 b. **Row-5** has one (1) 21st Squadron Patch, and five (5) portraits.

**Estimated Space-Available** for each Portrait and Name-lines:
 1. Length 14.5 inches x Height 8 inches, with;
 2. One (1) inch black-space between each of the row’s six (6) Portrait-and-Name-lines; and a
 3. Two (2) inch black-space border along each Panel-1 edge L/R edges.

 **Bevels:**

1. Which bevel shape is used?

2. Are Panel-bevels required or necessary for granite memorials?
3. Are bevels necessary along the Top of each Panel?
4. What is the minimum required bevel-height?

5. Could the Center and Lower granite “Blocks” have small bevels, but the Top (L8 foot x H4

 foot) not have a bevel (perhaps adding an inch or two for portrait height spacing?

6. How close should Portraits-and-Names be to the edges of the Panel’s Top, Bottom, and
 Left-Right edges?
7. What width-dimensions are necessary for a uniform “black-space trim” (acting like a clear
 black picture frame) bordering all rows and columns and between Portraits and Name?

 **Dodds Monuments Portrait image requirements** and one questions:
 1. Do you want one (1)each full-size TIF-Portrait to include the (4 or 5)related Name-lines?
 2. Or two (2) images:
 a. (1) full-size TIF-Portrait image; and a second (1) TIF-Image with related Name-lines?
 b. Or (1) full-size TIF-Portrait image; and (1) separate Text file (.pdf; .docx) with related
 Name-lines?
 3. What **dpi** do you need for the .TIF?

I understand you want:

1. Image Format:  .TIF
2. Full-Size image each.
3. Portraits to be sent with Flatten Images.
4. Names are to be laser engraved.

Thank you,

Don Poss,
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